

AGENDA ITEM SUMMARY

NAME OF ITEM: Access Control, UMaine & UMM

CAMPUS PRESENTER(S): Joan Ferrini-Mundy, President, and Vice Chancellor for Research & Innovation; Kelly Sparks, Vice President for Finance and Administration & Chief Business Officer

INITIATED BY: Roger J. Katz, Chair

BOARD INFORMATION:

BOARD ACTION: X

BOARD POLICY:

701 – Budgets, Operating & Capital

UNIFIED ACCREDITATION CONNECTION:

Standard Two, Section Four of the NECHE Standards for Accreditation states, “The institution plans for and responds to financial and other contingencies, establishes feasible priorities, and develops a realistic course of action to achieve identified objectives. Institutional decision-making, particularly the allocation of resources, is consistent with planning priorities.”

Allocation of resources for the transition to a new access control system is a feasible priority for the University of Maine (UM) and the University of Maine at Machias (UMM) due to the discontinuation of the current system’s hardware production. This plan is supported by a realistic course of action for implementation for both campuses.

UMS STRATEGIC PLAN CONNECTION:

The transition to a new access system for the UM and the UMM campuses align with the UMS Strategic Plan. This project will provide the ability to maintain an access system long-term that will support a safe and secure teaching, learning, and research environment for students, faculty, and staff.

BACKGROUND:

a. Summary of the request

The University of Maine System (UMS), acting through the University of Maine (UMaine), seeks authorization to allocate up to \$783,000 to transition to a new access control system, Lenel S2, due to the discontinuation of manufacturing for the current system. In accordance with Board Policy 701, Board approval is required for projects with a value of \$500,000 or more.

b. Overall requested budget and funding source(s):

Funding sources for this project are \$140,000 from E&G, \$390,000 from Auxiliary Operations, and \$253,000 from Auxiliary Reserves.

c. Is the project included or reflected in the Master Plan, Long Term capital plan or 1-year capital plan most recently approved by Trustees?

N/A

d. Detailed explanation of rationale for project and metrics for success of the project (ROI or other)

Approximately one year ago, UMS was informed that TransAct Campus, its vendor for access control, would cease hardware production for its system. This transition predominantly affects UMaine and UMM, as the current system supports auxiliary services in residential halls and some E&G facilities.

In March 2024, UMaine initiated a pilot program using Lenel S2 at one dining center. Over eight months, the University successfully tested and resolved software and hardware challenges. The pilot program is now complete, and UMaine and UMM are prepared for full conversion. Following this, the remaining campuses will begin transitioning to the new system.

e. Explanation of the scope and substance of the project as needed to supplement (a) through (d) above. Note: scope includes an explanation of community impact, how the project ties to the University's mission, etc.

The Lenel S2 access control system will maintain secure access for residential students, faculty, and staff, supporting the University's mission to provide safe and efficient facilities.

f. Changes, if any, in net square footage or ongoing operating costs resulting from the project

The project will not increase or decrease the University's square footage. Ongoing operating costs for four years of support for both UMaine and UMM are included.

g. Alternatives that were considered to meet the need being addressed by this project

No viable alternatives were identified.

h. Project Timeline for: 1. Start 2. Occupancy and 3. Completion

Upon approval the University of Maine System will enter into a contract to complete the transition for UMaine and UMM anticipated to be completed prior to the start of the 2026 fall semester.

i. Timeline for any further consideration or action anticipated to be needed by the Board or its committees regarding this project if full authority is not being requested from the outset.

The University does not anticipate further consideration or action from the Board of Trustees. Costs for the other campuses to migrate to the new system are anticipated to not reach the threshold for requiring Board of Trustees approval.

j. Additional information that may be useful to consideration of the item.

N/A

TEXT OF PROPOSED RESOLUTION:

That the Finance, Facilities, and Technology Committee authorizes the University of Maine System, acting through the University of Maine to allocate up to \$783,000 to transition to a new access control system.